

2003 BUSINESS DECLARATION OF ESTIMATED INCOME TAX



FOR OFFICIAL USE ONLY

FOR CALENDAR YEAR 2003 OR _____ MONTHS ENDING _____ 20____

A legally filed declaration must be signed, dated and accompanied by payment. The safest and easiest way to declare is to estimate this year's taxes based on last year's taxable income. **Mail To: Cincinnati Income Tax Bureau P.O. Box 5487 Cincinnati, OH. 45201-5487 on or before APRIL 30, 2003.**

Check one of the boxes below that identifies your business entity.

CORPORATION	SINGLE MEMBER LLC
S-CORPORATION	JOINT VENTURE
PARTNERSHIP	TRUST
SOLE PROP	NON-PROFIT
LLC	VOLUNTARY W/H
OTHER _____	(Specify)

INTEREST AND PENALTIES MUST BE ASSESSED FOR FAILURE TO FILE AND MAKE TIMELY PAYMENTS

1. ESTIMATED 2003 TAXABLE INCOME \$ _____ X 2.1% = ESTIMATED TAX..... \$ _____
2. DEDUCT OVERPAYMENT OF LAST YEAR'S TAX IF YOU REQUESTED TRANSFER ON YOUR 2002 RETURN.....
3. BALANCE OF 2002 ESTIMATED TAX PAYMENT.....
4. AMOUNT TO BE PAID WITH YOUR DECLARATION AT TIME OF FILING. (1/4 of Line 1 minus Line 2) \$ _____

The undersigned declares this to be a true, correct and complete declaration of estimated Cincinnati income tax for the year 2003.

SIGNATURE

TITLE

DATE

EXPLANATION OF NEW TAXPAYER OR CHANGE OF TAX STATUS

ADDRESS OF CINCINNATI LOCATION _____

NATURE OF BUSINESS _____

LOCAL MANAGER OR REPRESENTATIVE _____

DATE TAXABLE ACTIVITY BEGAN IN CINCINNATI _____

WILL YOU HAVE EMPLOYEES SUBJECT TO CINCINNATI WITHHOLDING TAX? YES NO

WILL REMITTANCE EXCEED \$300.00 PER MONTH? YES NO

GENERAL INFORMATION & INSTRUCTIONS

2003 DECLARATION AND RETURN PAYMENT CALENDAR

APRIL 30, 2003
FILE DECLARATION
WITH ¼ PAYMENT

JULY 31, 2003
MAKE 2ND QUARTERLY
PAYMENT

OCT. 31, 2003
MAKE 3RD QUARTERLY
PAYMENT

JAN. 31, 2004
MAKE 4TH QUARTERLY
PAYMENT

APRIL 30, 2004
FILE RETURN. PAY
ANY BALANCE DUE.

Within four months after beginning a new business located or operating within the corporate limits of Cincinnati, or for existing businesses, within 4 months of the start of the tax year, the business must file a Declaration. If filing your first Declaration, offer an appropriate additional explanation above or by attachment. Please notify the tax office promptly of any later changes. If your form is blank, or your name, address and account number have been preprinted and the information shown is *not* correct, please make necessary changes in the boxes above.

The three months prior to the Declaration due date should provide a reasonably accurate basis from which most businesses can estimate the current year's income. An original estimate can and should be amended if subsequent events indicate it to be grossly in error. If impractical to base this year's estimate as suggested, refer to last year's actual taxable income as indicated on your return. An estimate based on an amount equal to or greater than the last full year's taxable income is insurance against any penalty on underestimating for Cincinnati purposes.

Make your own income and estimated tax entries on Line 1. If you overpaid last year's tax and requested transfer of same towards this year's estimated tax, enter the amount on Line 2. Then deduct it from Line 1 and enter the difference on Line 3.

Line 3 represents the net amount of your estimated tax payable this year either in full with the filing of this Declaration, or in installments as indicated by the payment calendar. Enter on Line 4 the amount of remittance accompanying your Declaration – and please retain records for future reference.

D-1 QUARTERLY PAYMENT OF ESTIMATED NET PROFIT TAX

CINCINNATI INCOME TAX BUREAU
P O BOX 640770
CINCINNATI OH 45264-0770

2003

FOR OFFICIAL USE ONLY

Enter your name and address here

ACCOUNT NO:

FED ID NO:

SSN NO:

TAX RATE: 2.10%

QUARTER ENDING: **MARCH 31, 2003**DUE DATE: **APRIL 30, 2003**

AMOUNT DUE: \$ _____

DATE _____ PHONE () _____ SIGNATURE _____ TITLE _____

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CINCINNATI INCOME TAX BUREAU
P O BOX 640770
CINCINNATI OH 45264-0770

2003

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Enter your name and address here

ACCOUNT NO:

FED ID NO:

SSN NO:

TAX RATE: 2.10%

QUARTER ENDING: **JUNE 30, 2003**DUE DATE: **JULY 31, 2003**

AMOUNT DUE: \$ _____

DATE _____ PHONE () _____ SIGNATURE _____ TITLE _____

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CINCINNATI INCOME TAX BUREAU
P O BOX 640770
CINCINNATI OH 45264-0770

2003

FOR OFFICIAL USE ONLY

Enter your name and address here

ACCOUNT NO:

FED ID NO:

SSN NO:

TAX RATE: 2.10%

QUARTER ENDING: **SEPTEMBER 30, 2003**DUE DATE: **OCTOBER 31, 2003**

AMOUNT DUE: \$ _____

DATE _____ PHONE () _____ SIGNATURE _____ TITLE _____

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P O BOX 640770
CINCINNATI OH 45264-0770

2003

Enter your name and address here

ACCOUNT NO:

FED ID NO:

SSNNO:

TAX RATE: 2.10%

QUARTER ENDING: **DECEMBER 31, 2003**

DUE DATE: **JANUARY 31, 2004**

AMOUNT DUE: \$ _____

DATE _____ PHONE () _____ SIGNATURE _____ TITLE _____
